

**Lyrical Opera Theater - Board of Directors meeting  
May 4, 2017 – Minutes**

Attended: Lynnette Owens, Jessie Pugmire and Christopher Arbizu

**Call to Order**

**I. Welcome:**

**II. Consent Agenda:**

- a. Discuss conversion of Lyrical Opera Theater from a D.B.A. under Lyrical Opera Products, to be its own non-profit entity. – Approved.
- b. Discuss and approve the name: Lyrical Opera Theater
  - i. Vote on the name. – Approved.
- c. Briefly go through Articles of Incorporation
  - i. Articles of Incorporation
- d. Who would like to be on the Board of Directors?
  - i. Lynnette Owens
  - ii. Jessie Pugmire
  - iii. Christopher Arbizu
- e. What Board of Directors positions could you fill? (Only the President and Secretary cannot both be filled by one person.)
  - i. Lynnette Owens: President
  - ii. Jessie Pugmire: Vice President
  - iii. Christopher Arbizu: Secretary
  - iv. Jessie Pugmire: Treasurer
- f. Vote on & approve Board of Directors: - Approved
- g. Sign Articles of Incorporation
  - i. Set date they will be sent in by: May 4, 2017
- h. Sign and approve Bylaws: Done.

**III. Other Business:**

**IV. Short Term goals to be completed by next meeting:**

- a. Goal: Articles of Conversion and Incorporation approved by the State of Utah by May 5, 2017.
- b. Goal: Website updated with non-profit status and info by June 1, 2017
- c. Goal: EIN registration May 5, 2017
- d. Goal: Bank account set up by June 1, 2017
- e. Goal: IRS form 1023 sent in by June 1, 2017

**V. Longer Term goals & target dates to be accomplished:**

- a. Goal: Midvale City Theater scheduled on October 1, 2017 – Lynnette Owens
- b. Goal: Meet with Johann Jacobs of the Utah Arts Council to get advised about fundraising methods.


**Next meeting:** August 1, 2017

**Official close of meeting:** Approved

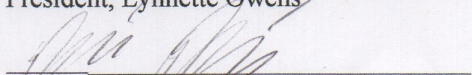
**Minutes Recorded By:**

CHRISTOPHER ARBIZU  
Secretary, Christopher Arbizu

**Minutes Approved By:**

  
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President, Lynnette Owens

  
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Vice President, Jessie Pugmire